

IT Order Form

IT Services

Deire	· Ctatama	
Privacy	/ Statem	ent

The Department of Education, Training and Employment, through the school, is collecting your personal information in accordance with section 51 of the Education (General Provisions) Act 2006 in order to administer the Student Resource Scheme in an efficient, ethical and secure manner. The information will only be accessed by school employees administering the scheme. Some of this information may be given to departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education, Training and Employment is authorised or required by law to make the disclosure.

disclosure.	disclosure.				
Student Details					
Last Name	:	First Name	Year Level		
Service/It	tem Required				
□ \$50.00	Replacement Charger (This fee is charged if a Charger is lost, stolen or intentionally damaged)				
□ \$30.00	Non-Warranty Repair (This fee is charged for repairs that do not fall under the manufactures				
	warranty.)				
□ \$30.00	5GHz Wireless Dongle				
□ \$5.00	Replacement Student ID Card				
Method of Payment					
☐ Internet Transfer - (BSB: 064-793 Account: 1002 7855) Internet Banking Reference: Student's last name,					
first name a	and LAP e.g SmithJohnLA	AP)			
☐ Cash/EF	TPOS - Finance Window	is open Wed & Fri 8:00am – 10:30an	1		
Parent / Guardian Details					
Name:					
Signature	:		Date:		

Office Head Only

Office Use Only	
Student Name:	
Student ID:	
Student Class:	
Invoiced:	
Received:	